

**ACTIONS TAKEN
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, AUGUST 6, 2014 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**

Mayor German called the meeting to order at 6:30 p.m.

2. **Roll Call**

Mayor Charles German, Vice Mayor Jackie Baker, and Councilors Carol German, Bruce George, Jessie Jones, Brad Gordon, and Robin Whatley were present.

Also Present

Town Manager Russell Martin, Marshal Nancy Gardner, Community Development Director Mike Jenkins, Assistant Planner Jenna Owens, Building Official and Safety Officer Robert Foreman, Fort Verde Park Manager Sheila Stubler, Town Clerk Deborah Barber, and Recording Secretary Saepyo Choe.

3. **Pledge of Allegiance**

Mayor German led the pledge.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Regular Session – July 16, 2014
- 2) Special Session – July 16, 2014
- 3) Work Session – July 09, 2014

b) Set Next Meeting, Date and Time:

- 1) August 13, 2014 at 5:30 p.m. – Joint Work Session P&Z Commission
- 2) August 20, 2014 at 6:30 p.m. – Regular Session - **CANCELLED**
- 3) August 27, 2014 at 6:30 p.m. – Council Hears Planning & Zoning Matters - **CANCELLED**
- 4) August 27, 2014 at 5:30 p.m. – Work Session
- 5) September 03, 2014 at 6:30 p.m. – Regular Session
- 6) September 10, 2014 at 5:30 p.m. – Work Session
- 7) September 17, 2014 at 6:30 p.m. – Regular Session
- 8) September 24, 2014 at 6:30 p.m. – Council Hears Planning & Zoning Matters

c) Possible approval to send a letter to the Prescott National Forest requesting they prioritize a multi-use trail that will run from I-17 along an alignment that includes SR 260 & Old Hwy 279 between Camp Verde and Cottonwood.

Staff Resource: Steve Ayers

d) Possible approval of the Streetlight Maintenance Agreement, Streetlight Pole Use License Agreement and Streetlight Energy Agreement with Arizona Public Service (APS), with authorization for the Mayor to execute the three agreements on behalf of the Town. Staff Resource: Ron Long

On a motion by George, seconded by Vice Mayor Baker, Council voted unanimously to approve the Consent Agenda, with the exception of Item 4a1, pulled for discussion.

On a motion by Whatley, seconded by Baker, Council voted unanimously to approve Item 4a1, with the correction to Item 8, July 16, 2014 Regular Session minutes, under Susie Burnside's comments, which should say "rate of," instead of indicating a "percentage."

5. **Special Announcements and presentations:**

- **Presentation of a plaque to Ms. Pat Davis – Operations Manager for National Bank of Arizona in appreciation of their generous donation of furniture to the Town of Camp Verde Community Development Department.**
Staff Resource: Jenna Owens

Jenna Owens presented a plaque to Ms. Pat Davis for the National Bank of Arizona's donation of furniture to the Town of Camp Verde.

6. **Call to the Public for Items not on the Agenda.**

Public input is covered in the Minutes.

7. **Public Hearing, followed by discussion, consideration and possible recommendation of approval of Series 13 liquor license application (Domestic Farm Winery) for White Hills Winery LLC located at 348 S. Main Street, Suite 17, (The Horn) Camp Verde, AZ.** Staff Resource: Deborah Barber

On a motion by George, seconded by German, Council voted unanimously to approve of Series 13 liquor license application (Domestic Farm Winery) for White Hills Winery LLC located at 348 S. Main Street, Suite 17, (The Horn) Camp Verde, AZ.

8. **Presentation by Sheila Stubler regarding an update on Fort Verde State Park.**

Presentation is covered in the Minutes.

Councilor German requested item #9:

9. **Discussion, consideration, and possible approval of the framework and selection process for the Verde Valley Advisory Council to the Yavapai College District Board as submitted by Yavapai College Verde Valley District Board Representatives.**

On a motion by German, seconded by Baker, Council voted unanimously to approve the framework and selection process for the Verde Valley Advisory Council to the Yavapai College District Board as submitted by Yavapai College Verde Valley District Board Representatives.

10. **Quarterly Report presentation and possible discussion of the Board of Adjustments & Appeals and the Planning & Zoning Commission.** Staff Resource: Jenna Owens

Report is covered in the Minutes.

11. **Presentation by Alix Rogstad of the Arizona State Forestry Division, followed by discussion and possible direction to staff to work with the Arizona Forestry Division to fulfill the requirements of and submit an application for a "Tree City USA" designation, a program of the Arbor Day Foundation and the National Association of State Foresters.** Staff Resource: Steve Ayers

On a motion by German, seconded by Gordon, Council unanimously approved to direct staff to work with the Arizona State Forestry Division and bring back to Council the requirements prior to submitting an application for a "Tree City USA" designation.

12. **Discussion, consideration and possible approval of Resolution 2014-927, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona supporting and authorizing the Camp Verde Historical Society in planning for the Town of Camp Verde Sesquicentennial Celebration.** Staff Resource: Steve Ayers

On a motion by Baker, seconded by George, Council voted unanimously to approve Resolution 2014-927, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona supporting and authorizing the Camp Verde Historical Society in planning for the Town of Camp Verde Sesquicentennial Celebration.

13. **Discussion, consideration, and possible direction to the Manager to vote for Vice-Mayor Baker and one other candidate to serve as a Trustee Board Member on the Arizona Municipal Risk Retention Pool (AMRRP) board. Note: Candidates and their resumes are available online and in the Clerk's Office.** Staff Resource: Russ Martin

On a motion by Jones, seconded by German, Council unanimously approved voting for Vice Mayor Jackie Baker and Jerome Chief of Police Allen Muma, to serve as Trustee Board Members on the Arizona Municipal Risk Retention Pool (AMRRP) board.

Council took a 10-minute recess at 7:42 p.m. and resumed at 8:42 p.m.

14. **Public Hearing, discussion, consideration and possible approval of Resolution 2014-926, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring a certain document filed with the Town Clerk and entitled "Adoption of the 2012 International Code Council Codes, (ICC) and Related Public Codes" to be a public record of the Town of Camp Verde, Arizona, amending Town Code, Chapter 7 – Building, Article 7-1, Section 7-1-100 – Town of Camp Verde Technical Code Amendments and Article 7-2 – Administrative Building Code, Section 7-2-101- General, through Section 7-2-111 – Fees.** Staff Resource: Michael Jenkins

On a motion by Baker, seconded by George, Council voted unanimously to approve Resolution 2014-926, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring a certain document filed with the Town Clerk and entitled "Adoption of the 2012 International Code Council Codes, (ICC) and Related Public Codes" to be a public record of the Town of Camp Verde, Arizona, amending Town Code, Chapter 7 – Building, Article 7-1, Section 7-1-100 – Town of Camp Verde Technical Code Amendments and Article 7-2 – Administrative Building Code, Section 7-2-101- General, through Section 7-2-111 – Fees.

Public Hearing is covered in the Minutes.

15. **Public Hearing, discussion, consideration and possible approval of Ordinance No. 2014-A401 an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona adopting by reference the 2012 INTERNATIONAL CODE COUNCIL (ICC) CODES including the 2012 INTERNATIONAL BUILDING CODE (IBC) including APPENDIX J – GRADING; 2012 INTERNATIONAL ENERGY CONSERVATION CODE (IECC); 2012 INTERNATIONAL EXISTING BUILDING CODE (IEBC); 2012 INTERNATIONAL FIRE CODE (IFC) including APPENDIX B – FIRE FLOW REQUIREMENTS, APPENDIX C – FIRE HYDRANT LOCATIONS AND DISTRIBUTION, and APPENDIX D – FIRE APPARATUS ACCESS ROADS; 2012 INTERNATIONAL FUEL GAS CODE (IFGC) including APPENDIX A – SIZING AND CAPACITIES OF GAS PIPING, APPENDIX B – SIZING OF VENTING SYSTEMS SERVING APPLIANCES EQUIPPED WITH DRAFT HOODS, CATEGORY 1 APPLIANCES AND APPLIANCES LISTED FOR USE WITH TYPE B VENTS, APPENDIX C – EXIT TERMINALS OF MECHANICAL DRAFT AND DIRECT-VENT VENTING SYSTEMS, and APPENDIX D – RECOMMENDED PROCEDURE FOR SAFETY INSPECTION OF AN EXISTING APPLIANCE INSTALLATION; 2012 INTERNATIONAL MECHANICAL CODE (IMC) including APPENDIX A – CHIMNEY CONNECTOR PASS-THROUGHS; 2011 NATIONAL ELECTRICAL CODE (NEC); 2012 INTERNATIONAL PLUMBING CODE (IPC) including APPENDIX F – STRUCTURAL SAFETY; 2012 INTERNATIONAL RESIDENTIAL CODE FOR ONE- AND TWO-FAMILY DWELLINGS (IRC) including APPENDIX M – HOME DAY CARE – R-3 OCCUPANCY, APPENDIX N – VENTING METHODS, and APPENDIX Q – ICC INTERNATIONAL RESIDENTIAL CODE ELECTRICAL PROVISIONS/NATIONAL ELECTRICAL CODE CROSS REFERENCE; 2012 INTERNATIONAL SWIMMING POOL AND SPA CODE (ISPSC), and RELATED PUBLIC CODES and adopting by reference the Town of Camp Verde TECHNICAL CODE AMENDMENTS amending the Town Administrative Code, Chapter 7 – Building, Articles 7-1, Section 7-1-100 and Article 7-2, Section 7-2-101 – General through Section 7-2-111 – Fees.** Staff Resource: Michael Jenkins

On a motion by Whatley, seconded by George, Council voted unanimously to approve Ordinance No. 2014-A401 an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona adopting by reference the 2012 INTERNATIONAL CODE COUNCIL (ICC) CODES including the 2012 INTERNATIONAL BUILDING CODE (IBC) including APPENDIX J – GRADING; 2012 INTERNATIONAL ENERGY CONSERVATION CODE (IECC); 2012 INTERNATIONAL EXISTING BUILDING CODE (IEBC); 2012 INTERNATIONAL FIRE CODE (IFC) including APPENDIX B – FIRE FLOW REQUIREMENTS, APPENDIX C – FIRE HYDRANT LOCATIONS AND DISTRIBUTION, and APPENDIX D – FIRE APPARATUS ACCESS ROADS; 2012 INTERNATIONAL FUEL GAS CODE (IFGC) including APPENDIX A – SIZING AND CAPACITIES OF GAS PIPING, APPENDIX B – SIZING OF VENTING SYSTEMS SERVING APPLIANCES EQUIPPED WITH DRAFT HOODS, CATEGORY 1 APPLIANCES AND APPLIANCES LISTED FOR USE WITH TYPE B VENTS,

APPENDIX C – EXIT TERMINALS OF MECHANICAL DRAFT AND DIRECT-VENT VENTING SYSTEMS, and APPENDIX D – RECOMMENDED PROCEDURE FOR SAFETY INSPECTION OF AN EXISTING APPLIANCE INSTALLATION; 2012 INTERNATIONAL MECHANICAL CODE (IMC) including APPENDIX A – CHIMNEY CONNECTOR PASS-THROUGHS; 2011 NATIONAL ELECTRICAL CODE (NEC); 2012 INTERNATIONAL PLUMBING CODE (IPC) including APPENDIX F – STRUCTURAL SAFETY; 2012 INTERNATIONAL RESIDENTIAL CODE FOR ONE- AND TWO-FAMILY DWELLINGS (IRC) including APPENDIX M – HOME DAY CARE – R-3 OCCUPANCY, APPENDIX N – VENTING METHODS, and APPENDIX Q – ICC INTERNATIONAL RESIDENTIAL CODE ELECTRICAL PROVISIONS/NATIONAL ELECTRICAL CODE CROSS REFERENCE; 2012 INTERNATIONAL SWIMMING POOL AND SPA CODE (ISPSC), and RELATED PUBLIC CODES and adopting by reference the Town of Camp Verde TECHNICAL CODE AMENDMENTS amending the Town Administrative Code, Chapter 7 – Building, Articles 7-1, Section 7-1-100 and Article 7-2, Section 7-2-101 – General through Section 7-2-111 – Fees.

There was no public input.

16. **Discussion, consideration and possible direction to the Mayor to vote yea or nay on the following 2015 Resolutions of the League of Arizona Cities and Towns. Note: a full copy of the proposed resolutions are available online and in the Clerk's Office.** 1) Enhanced Municipal Services Districts; 2) Revenue Allocation District; 3) Encourage development of commercial and industrial zoned areas primarily through property tax incentives; 4) Make retention and detention basins eligible for operations and maintenance cost payments through and Improvement District; 5) Establish a mechanism enabling local government to create renewable energy and conservation Financing Districts; 6) Stop future sweeps of Highway User Revenue Funds (HURF) allocated to AZ cities and towns and to restore HURF funding to FY 2008 levels; 7) HURF revenue study committee to develop recommendations for new or expanded revenue streams; 8) Authorize municipalities to use a sampling method to determine population estimates and housing vacancy rates for mid-decennial population estimates; 9) Restore AZ Housing Trust Fund; 10) Restore the AZ State Park Heritage Fund; 11) Appropriate \$20 million to the Greater AZ Development Authority (GADA) infrastructure fund, restoring its original statutory mandate and pre-FY 2008 funding level; 12) Include one representative from both a large city and a small non-metropolitan city on the PSPRS and ASRS Boards; 13) Explore mechanisms to improve public safety pensions that create an economically sustainable retirement system, such as including one representative from both large and small cities; 14) Make the requirements for annexation more simple and flexible; 15) Place reasonable limits on the frequency of requests for public records and on requests that are overboard or abusive; 16) Ban the use of a cell phone, smart phone or similar data devices with one or both hands while driving a motorized vehicle, except in the case of an emergency; 17) Permanently allow cities and towns to calculate the majority of votes cast for a municipal office based on the number of votes cast for that office; 18) Allow the State of AZ to partner with cities and towns for the operation and maintenance of AZ State Parks under long-term leases; 19) Reduce the shortage of health care professionals in AZ, including addressing the issue of residency; 20) Pass legislation or engage in other activities that support and advocate for resources to improve Arizona's ports of entry with Mexico and related infrastructure; and 21) Support the long-term retention of Arizona's military installations. League Proposed Resolutions: 1) Support legislation to preclude ADOT from requiring cities & towns to completely indemnify ADOT in order to obtain access to certain federal funds; and 2) Support legislation to streamline the implementation of development impact fees including, but not limited to expansion and clarification of allowable uses, shorter implementation time frames, and reduction of complexity and ambiguity.

Council gave Mayor German direction to vote yea on all the 2015 Resolutions of the League of Arizona Cities and Towns, and League Proposed Resolutions, as stated in the Agenda Item.

Public Hearing is covered in the Minutes.

17. **Call to the Public for items not on the agenda.**
Public Input is covered in the Minutes.

18. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of

current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Council Reports are covered in the Minutes.

19. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

There was no Manager/Staff Report.

20. **Adjournment**

Mayor German adjourned meeting at 9:13 p.m.